

INDEPENDENT PUBLIC SCHOOL



Minutes - Meeting No: 2
 Harmony Primary School
 Date: 14 March 2023

PARTICIPANTS:
 Principal – Craig Anderson
 Staff – Carly Williams, Megan Rollins, Tenielle Elrick, Janelle Mudie, Jen Batten
 Parents - Berry Johnston, Jenelle Whitehead, Kirsty de Blanken, Karolyn Ward,
 Jessica Stockwell, Sarah van der Zanden, Vassil Balakrishnan
 Community - Rachel Shave
 Apologies:
 Absent: Brett Treeby (Apologies received via email following the meeting)

1.0	Welcome and apologies	Actions
1.1	The meeting was opened by Berry Johnston at 5 pm, including Acknowledgment of Country.	
1.2	Absentees: Brett Treeby	
1.3	Welcomed new members – Jen Batten and Janelle Mudie (Teacher representatives)	
1.4	Agenda confirmed	
2.0	Disclosure of Interests & Agenda Additions	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict. No conflicts of interests identified	
3.0	Minutes of Previous Meeting	
3.1	Business Arising from the Minutes of 14 th Feb 2023 Motion: That the Minutes of the Previous Meeting be accepted as a true and accurate record. Moved: Jenelle Whitehead Seconded: Megan Rollins Carried: Previous minutes were endorsed by all members present.	
4.0	Standing Items	
4.1	Harvest Lakes Residents Association (HLRA) - Clean Up Australia Day: Rubbish collected from all 10 parks in Harvest Lakes, including school oval.	

4.2 4.3	<ul style="list-style-type: none"> - Free movie night on Harmony oval planned for 18 March. Harmony dad helping with security and Harmony PS P&C selling popcorn and chocolate - School holiday workshops – Opportunity for HPS student leaders and senior students to suggest and help build holiday workshops that HLRA will support - Comment on Cockburn seeking suggestions for local facilities, community and recreation. HLRA requested support from school for suggestion to have flood lighting on oval for night events and sports training. - Fish trap in Harmony Lake: A baited fish trap was placed in Harmony Lake recently. HLRA requested if school could advise school community to keep an eye out for fish traps. <p>Harmony P&C</p> <ul style="list-style-type: none"> - Trisk Budarick is President, all other roles carried over from previous year - Uniform shop needs a volunteer / convenor. <p>Financial Update</p> <ul style="list-style-type: none"> - 2023 funding has not yet been finalised. Still operating from preliminary planning dashboard in resourcing system undertail funding is confirmed – anticipated towards end of March. - Small cash surplus (\$1987) - Salary surplus approx \$60k. Decisions on how to utilise Salary Surplus will be made after 2023 funding confirmed. - As at 27 February 71% of voluntary contributions has been received from families 	
5.0	General Business	
5.1	<p>PBS and Behaviour Policy</p> <ul style="list-style-type: none"> - Teacher rep presented update on WAPBS at Harmony. Included update on achievements and strategic focus for 2023 and improvement targets. <p>Positive Behaviour Management Policy</p> <ul style="list-style-type: none"> - The school's Positive Behaviour Management Policy was last reviewed in 2019, before embarking on PBS journey. - The new iteration will combine the 'Bullying Prevention Policy' within the Positive Behaviour Management Policy. - The Behaviour Panel is a new inclusion for 2023 and provides greater scope for administration staff to consider all the factors that may be impacting a child's behaviour (disability, trauma, mental health...) before determining 'good standing' and, where required, a process for restoring it in a timely manner. - Following parent rep feedback, a new heading 'Data Collection' has been added to the draft policy, highlighting its relevance and importance to a PBS approach - Policy was unanimously endorsed by all members present. 	
5.3	<p>SAER update</p> <ul style="list-style-type: none"> - Teacher rep delivered presentation on SAER at Harmony. Included school direction in relation to each priority area, the school referral process, how support staff cater to needs of SAER, literacy intervention, Chaplaincy Program, social intervention. - Question: Parent rep - Queried school's position on permitting therapists on site. - Answer: Teacher rep – Each request is considered on its individual merit – If the therapy is educational in nature and we have the ability to accommodate the request (respect to space and timetable) then we will work with the therapist and family. However, having a child's therapist on site causes disruption to class and 	

	teaching, so where the school can collect the data required on behalf of the therapist, it is our preference to do this.	
5.4	<p>Dress Code Review</p> <ul style="list-style-type: none"> - Board reviewed and discussed changes to the School Dress Code. The Board agreed to the following alterations: <ul style="list-style-type: none"> o Procedures – Shirt Signing – remove last sentence ‘Students leaving school at other times are able to have their shirts signed.’ o Dress Code – Bottoms - to include Leggings. Tights / leggings – change to Tights / stockings o Leavers’ and Leaders’ Shirts – Remove reference to ‘Leaders’ as they do not have a specific shirt to wear o Hats – remove text within brackets – monitored through our own meter now. Also, remove last two sentences. Remove references to hats only being worn inside out on Fridays o Make-up: Change wording to effect of no excessive make-up or fake nails o Remove Long Socks in School Colours o Jewellery – permit wearing of necklaces under shirts. Remove watches are encourage o Hair – remove headbands, bows and ribbons in school colours o Remove temporary tattoos o Add – all items to be free from graffiti and advertising logos 	Craig to update dress code and email to Board for endorsement
5.5	<p>Annual Funding Agreement</p> <ul style="list-style-type: none"> - Not available until 2023 funding is confirmed - Board will be presented with Annual Funding Agreement at the next meeting on 9 May 2023 	
6.0	Other Items/Comments	
6.1	Next Meeting – Tuesday 9 th May March (Week 3)	
7.0	Meeting Closed: 6:40pm	