


INDEPENDENT PUBLIC SCHOOL

	<p>Minutes of Meeting No: 8 Harmony Primary School Date: 16th October 2018 Commenced: 6.06pm</p>	
ATTENDEES:	<p>Principal – Lea Hadley Staff – David Geijsman, Donna Connors, Kelly Lindley, Louise Legerstee and Sheela MP Sudhakaran (Music Specialist) Parents – Stuart Tarrant (acting Chair Person), Samantha Joseph, Tim Richardson and Caren Bell (arrived 6.25pm)</p>	
1.0	Welcome and apologies	Actions
1.1	The meeting was opened by Stuart Tarrant and commenced at 6.07pm.	
1.2	Apologies: Leanne O’Kane, Berry Johnston, Jason Pearce, Brett Hovingh, Fred Yasso and Rachel Shave	
1.3	Absent: Lisa Brennan	
2.0	Disclosure of Interests	
2.1	Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.	There were no conflicts of interest determined.
3.0	Minutes of Previous Meeting	
3.1	<p>The minutes from meeting number 7 – 18th of September 2018.</p> <p><i>Motion: That the Minutes of the Previous Meeting be accepted as a true and accurate record.</i></p> <p>Moved: Louise Legerstee Seconded: David Geijsman Carried</p>	
4.0	General Business	
4.1	<p>Music Report – Presented by Sheela MP Sudhakaran</p> <p>Lea introduce and welcomed Sheela to the meeting. Sheela mentioned that she is teaching the students about cultural through music. Earlier this year for Chinese New Year she had the students use red ribbon to be a Chinese dragon which walked around the school for all to see. Sheela said that she has noticed that students have a very wide range of access to music so they seem to have better rhythm and tone than in previous years. A group of Year 6 students have grouped as a band, the band is called Unorthodox, Sheela is able to come in early on Thursday mornings to work with this group of students, they are so enthusiastic and engaged. Sheela has developed a new talent show this year. Students will be participating in a mass choir festival a week before the school production.</p> <p>Music is a global language, every country has music and cultural events.</p> <p>The School Production is coming up soon, Sheela asked if anyone went last year and what they thought of the show. The Instrumental Program was explained, this program allows for Year 5 and 6 students to participate in designated music instrument training. A short video was shown and everyone thanked Sheela for her presentation. Students in Year 3-4 do music lessons with the recorder and Year 5-6 use both ukulele and key boards. Caren asked if it is possible to get extra songs supplied for our recorder students, Sheela will add to connect for easy access. Sheela hasn’t allowed students to take recorders home this year due many students not bringing them on music lesson days.</p>	Get report from Sheela.

4.2	<p>NAPLAN – There are several forms of accountability and these are available from Schools On Line, Lea showed the schools monitoring results, we haven't done the Finance and HR Control Audit Self-Assessment as yet, as it only came out today.</p> <p>David said he likes to look at the results to see where we are going, 20% of schools did NAPLAN on line and it showed that students who did it online answered more questions and were more engaged, students had more options of different levels for questions. Students that did pen and paper had less opportunities and this was reflected in their results, it makes it hard to have accurate results. We are not able to get the same drill down answers as in previous years. In the pen/paper reports all students had the same questions but with online the different options available have impacted on identifying problematic areas, which were easily picked up on in the original reports.</p> <p>Some results show that we are slightly behind other like schools. We are going to try and identify why this is occurring, as we have only just got these results we need to discuss with staff members to see what we need to improve on. Students were able to easily edit their work when completing online tests.</p> <p>NAPLAN results showed that reading in Year 5 had a very low or low result. David explained that we knew this was going to be problematic due to the very difficult year that one year 4 class had last year, even though we tried to support the class as much as possible, when the results are looked at without those students they are good. It was asked do we have a plan to support those students that were impacted by last year, these students have been identified as focus students so that teachers are aware and we as a school are tracking them. Are we going to start any form of typing skills for year ones to commence learning, David said it is something that we are aware of and we are working on something, whether that be homework skills we are not sure?</p>	
4.3	<p>Harvest Lakes Residential Association Report - Rachel Shave sent in email of apology – this was read to all present, she did send along her thanks to the Board for their support in the HLRA applying for a Bankwest EasyGrant, they didn't get the main prize but did received a \$200 grant to enable them to purchase more tools.</p> <p>The crosswalk at the Harvest Lakes Shopping Centre has been approved by the City of Cockburn.</p>	
4.4	<p>P&C Committee Caren - Bogan Bingo is coming up and only one table is left, this time they are doing drink sales. It has been rather quiet for the first half of the year but a few big events coming up, such as Bingo and discos. Colour Fun Run raised around \$6,000 - \$7,000.</p> <p>Caren met with Josh Wilson over the holidays to discuss the School Crossing on Windchime Terrace and it may not go ahead, Caren is looking at the possibility of installing speed bumps, this could be problematic for those residents that these effect.</p>	
4.5	Leaders Club - send reminder to the Board 3.45 to 4.30 on the 29 th of November, invitation to come to the next meeting so that the Board can give them some leadership advice and if we could give them a rundown on what we do, please let us know if you are coming?	Reminder to Board members.
4.6	<p>Finance Reports sent via Email and Connect:</p> <ul style="list-style-type: none"> - Cash Report – September 2018 - Comparative Budget Report – September 2018 - Consolidated Financial Report – September 2018 - Minimum Expenditure Requirement Report – September 2018 - Operational School Cash Plan Report – September 2018 - Rates Received @ 11th of October 2018 - Agenda Meeting 8 - Minutes Meeting 7 – 18th of September 2018 <p>Donna advised the Board of how much work actually goes into a single use Deed of Licence for the use of school facilities, this is a very long process with two mandatory documents that are required by the Department of Education to be completed. Part A is a justification process and Part B is the actual Licence, once the user and Lea have signed off (and each person must initial each and every page – 30 plus pages) Part B is then forwarded to the DoE for approval – this process can take over 2 hours just for a 3 hour usage time.</p>	

	<p>The hire cost for this period would only be \$60.00, added to this there is the time taken to issue keys, collect bonds etc., issue security codes, then at the end collect the keys and cancel the security code, this all takes a large amount of time for the person doing the ground work at school level. It was suggested that we charge a \$200.00 application fee for the "one-time user", all members present were in full agreement with this new cost.</p> <p>Donna advised that we have done some major work around the school on our gardens, it was noted in the survey that there were a few negative comments made, so we have started getting them sorted, there is still a large amount of work planned but it will take time. We have had some very positive feedback in relation to what we have already had completed.</p> <p>Moved: David Geijsman Seconded: Kelly Lindley Carried</p>	
4.7	<p>Other General Business</p> <p>Next meeting open meeting, one bottle and a plate of food, send a reminder as needed two weeks prior to meeting, we will need to do the Preliminary 2019 Budget and the 2019 Charges and Contributions at this meeting. What is the open meeting about? Do we do a usual meeting and allow parents to listen and ask questions after, do we give a presentation like last year? Put out Facebook notice and add attendees see how many RSVPs, if too many RSVPs get glasses if needed? Jason and Berry to possibly work on and update the presentation.</p>	Facebook event/invite to be added.
5.0	Meeting Closed/Adjournment/Next Meeting	Actions
	Meeting closed at 7.37 – the next meeting is scheduled for Tuesday the 20 th of November to commence at 6.00pm.	

Signed (Chair)

Date: