


INDEPENDENT PUBLIC SCHOOL

	<p>Minutes of Meeting No: 7 Harmony Primary School Date: 18th September 2018 Commenced: 6.01pm</p>	
<p>ATTENDEES:</p>	<p>Principal – Lea Hadley Staff – David Geijsman, Donna Connors, Kelly Lindley, Louise Legerstee, Wendy Conti and Danielle Eitzen Parents – Berry Johnston (Chair Person), Samantha Joseph, Brett Hovingh, Rachel Shave, Fred Yasso, Stuart Tarrant and Caren Bell Guests – Conroy Nathan (Curtin University – Visual Art Report with Danielle)</p>	
<p>1.0</p>	<p>Welcome and apologies</p>	<p>Actions</p>
<p>1.1</p>	<p>The meeting was opened by Berry Johnston and commenced at 6.01pm.</p>	
<p>1.2</p>	<p>Apologies: Leanne O’Kane, Jason Pearce and Lisa Brennan</p>	
<p>1.3</p>	<p>Absent: Tim Richardson</p>	
<p>2.0</p>	<p>Disclosure of Interests</p>	
<p>2.1</p>	<p>Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.</p>	<p>There were no conflicts of interest determined.</p>
<p>3.0</p>	<p>Minutes of Previous Meeting</p>	
<p>3.1</p>	<p>The minutes from meeting number 6 – 21st August 2018</p> <p>Donna advised that contact had been made with Martyn Johnson (DoE Senior Consultant – Finance & Commercial Services) in relation to the forecast expenditure not showing on the Consolidated Financial Report – he has advised that the department are aware of the issue and have been looking at trying to have it rectified but it is taking time.</p> <p><i>Motion: That the Minutes of the Previous Meeting be accepted as a true and accurate record.</i></p> <p>Moved: Brett Hovingh Seconded: Caren Bell Carried</p>	
<p>4.0</p>	<p>General Business</p>	

4.1	<p>The Arts – Presented by Danielle Eitzen and Conroy Nathan (Curtin University)</p> <p>Danielle advised that she has been in the Art Teacher roll for just over a year now, doing job share with Jane Wilkie, they teach art from Pre-Primary to Year 6, each student has one hour per week. Arts has evolved in the time that Danielle has been here. Due to timetabling Danielle has been working on the props for the Annual Production behind the scenes. The Year 6 gift is the new ‘wanjoo’ sign (aboriginal for welcome) and that is now in place at the entry of the assembly hall, the funding for this sign was from a PALS Grant. HASS is embedded into the Arts Program. We now have a new natural art work on the back wall of the Assembly Hall, this was created by Daniel See. Many thanks to our P&C Committee for funding this program. Danielle showed Year 5 artwork that was based on aboriginal art and highlighted our Tribe names.</p> <p>Danielle then introduced Conroy Nathan who had been here to assist our students in developing a short animation clip. This involved all students from PP to year 5, it was based on discussions held with our students. Conroy did the audio over the clip, the idea was to repurpose student’s previous art work and put it into a new dimension, that being ‘stop motion’. Conroy talked to the student at their level, the clip was shown to all Board members present. Danielle acknowledged that she really enjoyed the Art Program here and that we have so much potential. The clip has been shared on Face Book and all feedback that has been received has been very positive. Danielle has been talking to students about urban art and explaining that there is a potential to be a paid artist in the future. Based on the program we may be able to seek government funding to continue this program in the future.</p> <p>HASS – Presented by Wendy Conti Wendy has been the HASS leader for over 4 years now, we want our students to be involved in the world around them and for them to be critical thinkers.</p> <p>The scope and sequence documents that were created at Harmony Primary School are being used by our teachers and have also been shared around the state as part of the Teacher Development School Program. Teachers and schools from around WA have and do ask for Professional Learning in teaching HASS to their students. The HASS Committee decided to have a Skill Focus Program for each term to assist other teachers in the HASS learning journey.</p> <p>Will the HASS Committee do an another survey to see if the results have improved? Wendy advised that it hadn’t come up but she will ask at the next meeting during term 4.</p> <p>Teacher Development School – Wendy Conti Only 44 schools were approved for TDS funding this year, last year there were 160, our staff have worked hard to ensure that our programs are very rich and have been developed here at HPS. We are much further in front than most schools, our TDS teachers have seen this on visits to other schools. TDS schools provide training and assistance to other schools so that they can develop their school program, our TDS teachers address the needs for each individual school. Sandra and Wendy presented two sessions at TDS day. Schools needing assistance contact Wendy, Lea or the DoE.</p> <p>The funding also covers relief especially when Wendy and other staff need to meet to develop different areas, funding also assists us in providing our staff with a number of professional development opportunities and this has no financial impact to school funds.</p> <p>The application process was done last year and covers a two-year period – 2018 and 2019.</p>	
-----	--	--

4.2	<p>Harvest Lakes Residential Association Report - Rachel Shave Rachel advised that they will keep an eye on the school over the holidays, Lea said if there is a consistent group hanging around over the holidays to contact her and she will advise Security.</p> <p>The Eco Park is currently closed due to the rain and whilst the City of Cockburn is servicing the security cameras.</p>	
4.3	<p>P&C Committee Liesel Smithers is resigning from the Committee next year as the Treasurer as her last child graduates this year, a new parent has already offered to take over the role.</p>	
4.4	<p>Finance</p> <ul style="list-style-type: none"> - Reports sent via Email and Connect: - Cash Report – August 2018 - Comparative Budget Report – August 2018 - Consolidated Financial Report – August 2018 - Minimum Expenditure Requirement Report – August 2018 - Rates Received @ 14th September 2018 - Agenda Meeting 7 - Minutes Meeting 6 – 21st August 2018 <p>The current collections rate was discussed, rates are tracking as per last year, it was questioned if we should promote our programs at information nights with parents, Athletics was discussed. Dave has collected information about our school based learning programs and this will be added to our web page.</p> <p>Moved: Stuart Tarrant Seconded: Rachel Shave Carried</p>	
4.5	<p>Updates –</p> <p>Student Leaders Club – Next meeting is the 29th of November and Board members are invited to come along.</p> <p>Colour Fun Run – Has been organised by the P&C and is in place of our annual lap a thon, all families are invited to come along and if keen are welcome to participate. There is some angst among parents that did not submit their children's forms in time to order the sausage sizzle and fun packs, this is very problematic as parents do not read the close off dates and no late forms were accepted.</p> <p>Community Survey – Lea has the results and is just tabulating at present, these will present at a future meeting.</p> <p>End of Year Celebration – Will be on the 5th of December and Lea has asked all members to remind parents and the school community (if questioned or brought up in discussions) that is an end of year concert and not a Christmas Concert. Some teachers may decide to have their class do a Christmas Carol if they wish, we usually have a good mix of songs.</p>	

	Class Structure 2019 We are working on our class structure for next year, we are in a typical trend of dropping numbers. We will drop another class next year and we will also be taking Honeywood and Aubin Grove Primary School's kindy students that didn't get a placement. Leanne will be commencing the difficult task of class placements. A question was asked if we will let the students stay at HPS if they are from out of our boundaries if they have commenced here, Lea advised that they would get to stay if they requested to do so. If we receive an application from a parent in the local area that is currently attending another school, Lea and the other Principal will have a discussion before any decision is made.	
4.6	Other General Business NAPLAN - results have been received, in most areas we are equal to like-to-like schools, we have an above expected in year 3 reading. David is still drilling down and we still need to wait for the in-depth breakdowns that we need to look at to identify trends. There will be a NAPLAN Board presentation in term 4. Mulan JR - is the school production for this year, Donna will send out VIP invites very soon. CCEN Art Show - plans have been put in place to ensure that parents are notified in writing if their child/ren has a piece of art work included as some parents were unaware this year and missed the viewing times. LA 5 – at present we are not sure if LA 5 will remain on site, the DoE will make that decision. Science - we have applied for a \$25,000 grant to establish a Science Room and this will be in one of our current empty classrooms. Fire – The fire that occurred did not damage any buildings, was contained in the air con unit (that had been serviced only a week before the fire), the DoE are dealing with all the repairs, clean up and insurance claim, there has been no impact on our students learning from this event. Berry will be absent for meeting 8 – Brett will chair. Rachel will do the next newsletter submission. Add note for next agenda – food and drinks for the following meeting – how etc.	
5.0	Meeting Closed/Adjournment/Next Meeting	Actions
	Meeting closed at 7.30 – the next meeting is scheduled for Tuesday the 16 th of October to commence at 6.00pm.	

Signed (Chair)

Date: