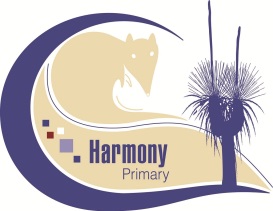
**HARMONY PRIMARY SCHOOL**

**PARENT AND COMMUNITY VOLUNTEERS’**

**CONFIDENTIALITY AGREEMENT**

On behalf of Harmony Primary School thank you for volunteering your time at our school.

In light of Privacy Legislation and out of respect for every member of our school community, we would ask that you please read and sign the statement about School Confidentiality below. By following these few simple guidelines we will ensure that each person’s rights, privacy and dignity are protected.

Prior to commencing volunteer activities please ensure that you have read our Volunteer Policy and Parent Code of Conduct (available on our website at [www.harmonyps.wa.edu.au](file:///\\E5785S01SV001.green.schools.internal\Shared\AdminShared\Administration%20Staff\2%20ADMIN%20FILING%202017\100%20ADMINISTRATION\109%20Policy\www.harmonyps.wa.edu.au)). Please return this form, together with the Department of Education’s Confidential Declaration form to the Administration Office.

Thank you for your understanding and cooperation.

Yours sincerely

Lea Hadley

Principal

(Please detach and return to school either though the front office or your child’s class teacher)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Confidentiality at Harmony Primary School**

Child’s Name/s\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Child’s LA/s\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*Please include the name and LA of all your children.*

In volunteering at Harmony Primary School I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ understand that in fulfilling this role I become one of a team of people who work to provide quality education to the students in our care. I understand that my role is one of support for the school staff and students.

Whilst fulfilling the assigned duties as a volunteer, I will respect the confidentiality of all staff and students at all times.  I will not discuss or divulge any information relating to school activities, events or incidents that may occur which may be detrimental to the rights, privacy and dignity of all members of the school community.

I have read and returned all the relevant Volunteer Registration paperwork.

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_